



# ADITYA COLLEGE OF PHARMACY

Approved by PCI, Recognized by UGC (Section 2f)

ISO 9001:2015 Certified Institution

NAAC "A" Accredited with CGPA of 3.24



Date: 17/06/2023

## MINUTES OF MEETING

Coordinator has welcomed all the grievance redressal committee members to the meeting which is being conducted in principal's chamber at 3:30 pm on 16/06/2023.

Then the co-ordinator has delivered the objectives of the meeting and is as follows:-

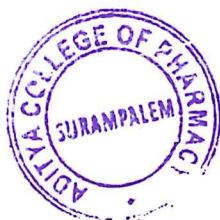
1. The reason for creation of redressal committee
2. Plan to establish a redressal system for grievance.
3. Plan of action for 2023-24 academic year.

Co-ordinator along with grievance redressal committee members have discussed about how to fulfil the objectives.

SNO	POSITION	NAME OF THE COMMITTEE MEMBERS	DESIGNATION	SIGN
1.	Chairman	Dr. Ravi Shankar Kakaraparthi	Principal & Professor	
2.	Coordinator	Dr. Divya S Nair	Assistant Professor	
3.	Member	Mrs. Vuyyuri Bhaargavi	Assistant Professor	
4.	Member	Mrs. P. Prasanthi	Associate Professor	
5.	Member	Dr. K. Amulya	Assistant Professor	
6.	Member	Ms. B. V. Renuka Sai Sree	Assistant Professor	
7.	Member	Abhishek Paul	Student	

Copy to:-

1. All the members of the committee
2. IQAC



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Date: 30/11/2023

## MINUTES OF MEETING

Coordinator has welcomed all the grievance redressal committee members to the meeting which is being conducted in principal's chamber at 3:30 pm on 29/11/2023.

Then the co-ordinator has delivered the objectives of the meeting and is as follows:-

1. Discuss the occurred grievances
2. Plan for methods to prevent such grievances
3. Report update on implementation of plan of action of the academic year 2023-2024

Co-ordinator along with grievance redressal committee members have discussed about how to fulfil the objectives.

SNO	POSITION	NAME OF THE COMMITTEE MEMBERS	DESIGNATION	SIGN
1.	Chairman	Dr. Ravi Shankar Kakaraparthi	Principal & Professor	
2.	Coordinator	Dr. Divya S Nair	Assistant Professor	
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4.	Member	Mrs. P. Prasanthi	Associate Professor	
5.	Member	Dr. K. Amulya	Assistant Professor	
6.	Member	Ms. B. V. Renuka Sai Sree	Assistant Professor	
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Date: 03/04/2024

## MINUTES OF MEETING

Coordinator has welcomed all the grievance redressal committee members to the meeting which is being conducted in principal's chamber at 3:30 pm on 02/04/2024.

Then the co-ordinator has delivered the objectives of the meeting and is as follows:-

1. Discuss the occurred grievances
2. Plan for methods to prevent such grievances
3. Report update on implementation of plan of action of the academic year 2023-2024

Co-ordinator along with grievance redressal committee members have discussed about how to fulfil the objectives.

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